3 BOOKS

Book with a single author

In-text citation
(Goldacre, 2009) for the whole book
(Goldacre, 2009, p. 83) when quoting from a single page
(Goldacre, 2009, pp. 83-84) when quotation runs over two pages

Reference list

Book with two authors

In-text citation
(Atrill and McLaney, 2015) for the whole book
(Atrill and McLaney, 2015, p. 30) when quoting from a single page
(Atrill and McLaney, 2013, pp. 226-266) when quote runs over two pages

Reference list

Book with three or more authors

In-text citation
(Alberts et al., 2014) for the whole book
(Alberts et al., 2014, p. 171) when quoting from a single page
(Alberts et al., 2014, pp. 181-182) when quote runs over two pages

Reference list

**Checklist:**
- Author(s) (surname(s), initial(s))
- Year of publication in round brackets
- Title (and subtitle if applicable) in italics, followed by a full stop if it is the first edition or a comma if it is a subsequent edition
- Edition (only if not the first edition) followed by a full stop
- Place of publication, followed by a colon
- Publisher, followed by a full stop

**Book without a named author**

If a book has no author, for example an encyclopedia or a guide book, use the title instead.

**In-text citation**


**Reference list**


**Checklist:**
- Title (and subtitle if applicable) in italics, followed by a full stop if it is the first edition or a comma if it is a subsequent edition
- Edition (only if not the first edition) followed by a full stop
- Year of publication in round brackets
- Place of publication, followed by a colon
- Publisher, followed by a full stop
3. BOOKS [CONTINUED]

Edited book

In-text citation
(Ewing, 2000) for the whole book
(Ewing, 2000, p. 13) when quoting from a specific page
(Ewing, 2000, pp. 18-19) when quote runs over two pages

Reference list

Checklist:
- Editor (surname, initials)
- In round brackets put ed. (or eds. if more than one editor)
- Year of publication in round brackets
- Title (and subtitle if applicable) of book in italics, followed by a full stop if it is the first edition or a comma if it is a subsequent edition
- Edition (only if not the first edition) followed by a full stop
- Place of publication, followed by a colon
- Publisher, followed by a full stop

Chapter in an edited book

In-text citation
(Hannum and Wang, 2012) for the whole chapter
(Hannum and Wang, 2012, p. 158) when quoting from a specific page
(Hannum and Wang, 2012, pp. 158-159) when quote runs over two pages

Reference list
Introduction to a book

Use this when citing from an introduction, foreword, afterword or preface.

In-text citation

(Byatt, 1983)

Reference list

Checklist:

- Introduction author (surname, initials)
- Year of publication in round brackets
- Introduction/Foreword/Afterword/Preface, followed by a full stop
- In, followed by a colon
- Author(s) name(s), using initial(s) first, then surname(s)
- Title (and subtitle if applicable) of book in italics, followed by a full stop if it is the first edition or a comma if it is a subsequent edition
- Edition (only if not the first edition) followed by a full stop
- Place of publication, followed by a colon
- Publisher, followed by a full stop

Booklet

In-text citation
(Tate Modern, 2013)

Reference list

Checklist:

- Author (surname, initials)
- Year of publication in round brackets
- Title (and subtitle if applicable) in italics, followed by a full stop
- Place of publication (if known) followed by a colon
- Publisher (if known) followed by a full stop
Ebook published to the web with page numbers

In-text citation
(Ubelaker, 2013) for the whole book
(Ubelaker, 2013, p. 226) when quoting from a specific page
(Ubelaker, 2013, pp. 158-159) when quote runs over two pages

Reference list

Checklist:
- Author/editor (surname, initials)
- If the book has an editor, put ed. in round brackets (or eds. if more than one editor)
- Year of publication in round brackets
- Title (and subtitle if applicable) of book in italics
- In square brackets put ebook, followed by a full stop if it is the first edition or a comma if it is a subsequent edition
- Edition (only if not the first edition) followed by a full stop
- Place of publication, followed by a colon
- Publisher, followed by a full stop
- Put Available from, followed by the web address
- In square brackets put accessed and the date you accessed the ebook, followed by a full stop
Ebook viewed electronically and without page numbers

Ebooks on hand-held readers may not have page numbers but give the percentage/chapter number/section instead.

**In-text citation**

(Byrne, 2013) for the whole book
(Byrne, 2013, 48%) when quoting from a specific page
(Byrne, 2013, 51-52%) when quote runs over two pages

**Reference list**


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**Checklist:**

- Author/editor (surname, initials)
- If the book has an editor, put ed. in round brackets (or eds. if more than one editor)
- Year of publication in round brackets
- Title (and subtitle if applicable) in italics
- In square brackets put ebook, followed by a full stop if it is the first edition or a comma if it is a subsequent edition
- Edition (only if not the first edition) followed by a full stop
- Place of publication (if known), followed by a colon
- Publisher, followed by a full stop
Sacred texts

Your in-text citation should include the name of the book, chapter and verse (or equivalent).

In-text citation
(Holy Bible, Revelation, 1.8)

Reference list
Holy Bible [authorised King James version]. London: Collins Bible.

Checklist:
- Title in italics
- In square brackets put the version (if applicable), followed by a full stop
- Place of publication, followed by a colon
- Publisher, followed by a full stop

Classical or ancient text - translated

In-text citation
(Virgil, The Aeneid) for the whole text
(Virgil, The Aeneid, 6, when referring to a single book
(Virgil, The Aeneid, 6. p. 268) when quoting from a single line in a single book
(Virgil, The Aeneid, 6. pp. 268-269) when quote runs over two pages

Reference list

Checklist:
- Author
- Title (and subtitle if applicable) of book in italics
- Year of publication of translation in round brackets, followed by a full stop
- Translated by followed by the translator(s) name(s), using initial(s) first, then surname(s) followed by a full stop
- Place of publication, followed by a colon
- Publisher, followed by a full stop