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| **Minor Award Name** | Legal Practice and Procedures |
| **Minor Award Code** | 5N1394 |
| **Level** | 5 |

**Suggested resources to support delivery:**

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| **Theme/Topic** | **Type** | **Relevance** | **Author/Source** | **Web Link** |
| **Sources of Law** | Book | Chapter 2 offers a good overview of the different sources of Irish Law and provides structured web tasks for students, as well as discussion/self-test questions on each source of law. | Davenport, R., (2012) Make that Grade: Fundamentals of Irish Law. Gill & Mac Millan: Dublin | Available to Buy:  <http://www.gillmacmillan.ie/law-uni/law-uni/make-that-grade-fundamentals-of-irish-law1> |
| **The Irish Constitution** | PDF  PDF Article | Essential reading- Bunreacht NaHéireann (the Irish Constitution), the fundamental law of Ireland.  *NOTE\** the attached version of the Constitution, is a copy of the most recently prepared version and doesn’t include the Thirty-fourth Amendment of the Constitution (Marriage Equality) Act, 2015: same sex marriage. 29 August, 2015  Brief article about the separation of power which could be used as an introduction to how the Irish constitution regulates the main organs of the state. | Government Publications Office  Jennifer Jackson, Combat Poverty agency | <https://www.constitution.ie/Documents/Bhunreacht_na_hEireann_web.pdf>  <http://www.cpaireland.ie/docs/default-source/Students/Study-Support/F1-Business-Laws/the-doctrine-of-the-seperation-of-powers.pdf?sfvrsn=0> |
| **Common Law/Case law and Precedent** | Database of case law  Website/  Database  PDF Manual  Blog | [Irish Legal Information Initiative](http://www.irlii.org/) (Irlii) provides a database of 'leading Irish cases' classified by subject, e.g. constitutional law cases include *Attorney General v X* (1992).  Provides access to written judgments made available by the Irish Courts. Cases can be searched for by both “court” and “year”.  An overview of topics relevant to the Irish Legal System. Care should be taken as some areas have been updated (i.e. the structure and jurisdiction of the courts). Pp. 12-16 provides a good overview of sources of Irish law, in particular; the relevance of case law and precedent as well an evaluation of same.  Topic 1: provides an overview of “judicial Precedent” (the doctrine of Stare Decisis), as well as an outline of the conditions needed in order to establish a judicial precedent. | University College Cork Law Faculty  Irish Court Service  Law and Ethics: Accounting Technicians Ireland  (2010)  Deyan Fitzgerald | <http://www.ucc.ie/law/irlii/index.php>  <http://www.courts.ie/Judgments.nsf/FrmJudgmentsByCourtAll?OpenForm&l=en>  <http://www.accountingtechniciansireland.ie/files/documents_and_forms/law_ethics_roi.pdf>  <https://lawinireland.wordpress.com/irish-legal-system/> |
| **The lrish Legislative Process** | Website  E- article  Video Clip  Website | Brief synopsis of the stages in the Irish Legislative process.  Discussion of the various stages that a “bill” passes through before being signed into law.  A short clip illustrating the Irish Legislative process in action.  Explanation of each stage in the Irish Legislative process. | Oireachtas  Gavin Reilly (the journal.ie)  You tube- Oireachtas Film  National Youth Council of Ireland | <http://www.oireachtas.ie/viewdoc.asp?fn=/documents/bills28/guide.htm>  <http://www.thejournal.ie/how-does-a-bill-become-law-723829-Jan2013/>  <https://www.youtube.com/watch?v=I3hw-fTLKN8>  <http://www.youth.ie/nyci/Legislative-Process-Ireland> |
| **Civil and Criminal Law** | Summary Table (Booklet)  PDF essay | Whilst this booklet provides an overview of the Irish legal system, of particular relevance is pp.6-7, which offers a clearly laid out summary table, providing a comparison between criminal and civil law in Ireland  Easy to read essay outlining the fundamental principles and concepts of Criminal Law, as well as the distinctions between civil and criminal law, and general classifications of crime. | Accounting Technicians Ireland  Cliodna McAleer | <http://www.accountingtechniciansireland.ie/files/documents_and_forms/law_ethics_roi.pdf>  <https://www.ibat.ie/downloads/Sample_notes/Legal%20Studies/Criminal%20Law%20-%20Cliodna%20McAlee.pdf> |
| **Public and Private Law** | Chapter of Book: PDF format | Introduces public law and sets out how public law differs from private law. It also explains the importance of public law to everyday life. | PBookshop | <http://www.pbookshop.com/media/filetype/s/p/1348659607.pdf> |
| **Legal Terminology** | Glossary | A plain English A-Z guide to legal terms, that explains legal related ideas and concepts as well as key terminology | National Adult Learning Association (NALA) | <https://www.lawsociety.ie/Global/Consumer_Site/legalterms_nala.pdf> |
| **The Irish Judicial System** | Booklet  Website  Newspaper Article  Booklet | “Explaining the Courts” provides an easy to read overview of the court system- explaining the jurisdiction and role of *each* court, a guide to both a civil and criminal case as well as clear illustrations of the hierarchy of the court system  Overview of the composition, role, and jurisdiction of Supreme Court.  A short article about the shortage of judges in Ireland and the establishment of the Court of Appeal. This could be used for a discussion piece around the workings of the Irish Judicial system.  A guide to the small claims process in the District Court. | The Courts Service (2015)  Supreme Court  The Journal.ie  The Courts Service (2012) | <http://www.courts.ie/Courts.ie/library3.nsf/(WebFiles)/A15BCA388D64C09C80257DFC003EA21C/$FILE/Explaining%20the%20Courts%20Complete%20booklet%20for%20web.pdf>  [www.supremecourt.ie](http://www.supremecourt.ie/)  <http://www.thejournal.ie/chief-justice-judicial-reform-1708833-Oct2014/>  <http://www.courts.ie/Courts.ie/library3.nsf/(WebFiles)/E05D91B58E31C9C7802579F1003EE093/$FILE/Small%20Claims%20flowchart%20-%20updated%20April%202012.pdf> |
| **Legal Personnel** | Booklet  Website  Website | *Solicitors & Barristers: Competition in Professional Service* (2006): report providing an overview of the role, function and career paths of solicitors and barristers  (part of this booklet is not relevant to this topic)  Chief state solicitor Office (CSSO) homepage providing information regarding the functions of the CSSO.  The Attorney General homepage providing information about the role, function and powers of the Attorney General, as well as access to the CV of the present Attorney. General. | The Competition Authority  The Chief State Solicitors Office (CSSO)  The Office of the Attorney General | <http://www.tca.ie/images/uploaded/documents/Solicitors%20and%20barristers%20full%20report.pdf>  <http://www.attorneygeneral.ie/csso/english/index.htm>  <http://www.attorneygeneral.ie/ag/ag.html> |
| **Court Proceedings** | Chart  Chart  Information Booklet  Consultation Paper  Video | A clear illustration of a court room and explanations of key personnel typically present during a court case.  Criminal process chart outlining the sequence of events in a criminal court case, beginning with criminal investigations and leading up to trial.  Explains the work of the Office of the Director of Public Prosecutions (DPP) in plain language and includes a chart illustrating how the Office of the DPP is organised.  Nine chapters of in-depth information about the history of Irish jury selection, excusal/disqualification from jury service, and jury misconduct. This report could be used as the basis for teacher’s own presentation.  While aimed at young witnesses going to court, this video provides a good overview of the steps involved in a criminal court case. It clearly explains key terminology and outlines the role of various personnel involved in a court case. | Courts Service  The Office of the Director of Public Prosecutions (DPP)  The Office of the Director of Public Prosecutions (DPP)  The Law Reform Commission (2010)  The Courts Service | <http://www.courts.ie/Courts.ie/library3.nsf/(WebFiles)/05C5EA6D17CF736580256F2C003B0337/$FILE/Whos%20who%20in%20court.pdf>  <https://www.dppireland.ie/about_us/criminal_process_chart/>  <https://www.dppireland.ie/filestore/documents/information_booklets_-_revised_nov_2013/Role_of_the_DPP_-_ENG.pdf>  <http://www.lawreform.ie/_fileupload/consultation%20papers/lrc%20juriescp%20full.pdf>  <https://www.youtube.com/watch?v=I1NKZZLAnL8> |
| **Tort Law** | Chapter PDF  Chapter PDF  Blog  Power Point Presentation | Chapter 4: an overview of the fundamentals of Tort, including the Tort of Negligence and other specific applications of the law of Tort.  While detailed in nature, this UK written text can be used for designing resources on the law of Tort. This chapter outlines the elements of a tort, the interests protected by the law of tort, and the relationship between tort and contract (as well as more in depth information on Tort Law)  A student’s guide to Tort Law in Ireland. Areas covered; functions of Tort, Assault, Battery, Negligence, False Imprisonment, as well as the general defences to Tort actions.  Covers the general principles of Tort Law, in particular, Negligence. | Davenport, R., (2012) Make that Grade: Fundamentals of Irish Law. Gill & Mac Millan: Dublin  Deyan Fitzgerald  Professor Orla Sheils, Trinity College Dublin | Available to Buy:  <http://www.gillmacmillan.ie/law-uni/law-uni/make-that-grade-fundamentals-of-irish-law1>  <http://elearn.uni-sofia.bg/pluginfile.php/100711/mod_resource/content/1/understanding_torts.pdf>  <https://lawinireland.wordpress.com/tort-law/>  <http://www.medicine.tcd.ie/histopathology/assets/5thmed/Negligence.ppt> |
| **Remedies** | Student Activity | An activity that examines the distinction between criminal and civil law as well as the punishments and remedies for those found to be either guilty or liable. Included is a teacher’s guide to delivering the exercise and an easy to use sorting exercise, for students, allowing them to develop and apply their knowledge. While based on the English legal system, these distinctions are relevant to Irish law (both are common law systems). | Learning and Skills Improvement Service (UK) | <http://repository.excellencegateway.org.uk/fedora/objects/import-pdf:15282/datastreams/PDF/content> |
| **Legislation and Documents** | E- book  Website  Website  Book | \**NOTE:* Due to the variety of programmes across which this module is studied, a summary of legislation relevant to *all* vocational areas could not be provided. Listed below are search engines that offer access to Irish legislation. Teachers should use this, to search for legislation relevant to the specific vocational area being studied e.g. Social Studies: search “Family Law Act”, Business: search “Company Law Act” etc. Texts relevant to each vocational area can be used for in-depth discussions of vocation specific legislation.  The electronic Irish Statute book (eISB) provides access to Statutory Instruments and Acts of the Oireachtas (Irish legislature) in Irish and in English from 1922 to the present day. Included is a Legislation directory that can be used to search vocational specific legislation etc.  Provides access to a Legislation Directory, which can be used to search for relevant Employment Law Legislation.  ist of recent legislation signed into law by the President.  \**NOTE:* This is an example of a text, most of which is specific to the vocational area of Social Care law. This book provides an expansive table of legislation and Statutory Instruments. Section two and three provide in-depth topical information on areas such as; family law, children & the law, disability and mental health law and a comprehensive explanation of legislation relevant to Social Care Law. | The Office of the Attorney General  Department of Jobs, Enterprise and Innovation  Áras an Uachtaráin  Irish Social Work and Social Care Law, Hamilton C. 2011 Gill & Mac Millan: Dublin | <http://www.irishstatutebook.ie/eli/home.html>  <https://www.djei.ie/en/>  <http://www.president.ie/en/the-president/recent-legislation>  Available to buy:  <http://www.gillmacmillan.ie/law-uni/law-uni/irish-social-work--social-care-law> |
| **EU Law** | You tube Video  DVD Resource pack  Leaflet  DVD Resource pack  Power Point Presentation  Book  Website (various types of resources available for download) | Short video outlining how the EU works.  An overview of the history of EU and Ireland’s journey as a member state.  An easy to read guide to the institutions of the European Union (EU) and how decisions are made by the EU.  An introduction to the European Union and an overview of how the institutions work and how decisions are made at European level. Includes interviews with key figures, including Ireland’s European Commissioner. Comprehensive power point covering a wide range of areas, including; clear explanations on what the European Union is, what it does and how it works, of particular relevance is the overview of the EU institutionsA detailed guide available to download, providing in depth information on the EU institutions. Areas covered include; decision making at EU level and EU legislation. This guide may form the basis for individual presentations on the role and function of the various EU institutions. A range of resources for teaching EU Law i.e. brochures, leaflets, presentations etc. While aimed at Post Primary Level, various topics covered are detailed enough and suitable for level 5 students. | Talk to EU  EU Commission  Citizens Information Board and the European Commission Representation in Ireland  EU Commission  Europa.eu  Bookshop  Teachers’ Corner. Europas.eu | <https://www.youtube.com/watch?v=VvIPSY_Sbfg>  <http://ec.europa.eu/ireland/education/education-resources/dvds-2015/dvd-long/english_long_part_1.mp4>  <http://ec.europa.eu/ireland/the_eu_and_you/cib-2013-pdfs/howitworks2_qxd_low.pdf>  <http://ec.europa.eu/ireland/education/education-resources/dvds-2015/dvd-long/english_long_part_3.mp4> <http://europa.eu/publications/slide-presentations/index_en.htm> <http://bookshop.europa.eu/en/how-the-european-union-works-pbNA0414810/>  <http://europa.eu/teachers-corner/15/index_en.htm> |
| **EU Legislation and the impact of EU Law on Irish Law** | Video Clip  DVD Resource Pack  Leaflet | Short animated guide to the creation of EU legislation from start to finish (subtitled in English)  Examines the impact European Law has had on Ireland.  Outlines the impact of EU Law on national law, in particular Irish consumer protection law. | Euro Parl TV EN  EU Commission  Citizens Information Board | <https://www.youtube.com/watch?v=ypMvDKW5qm0&list=PLHQxK2YVsFVtJrQMoj1NQ-WYmfu7GOQK8&index=99>  <http://ec.europa.eu/ireland/education/education-resources/dvds-2015/dvd-long/english_long_part_2.mp4>  <http://www.citizensinformationboard.ie/publications/downloads/2013_EU_consumers.pdf> |
| **General topics** | Book  Blog  You Tube Video | This text is aimed at Level 5 students and provides a good introduction to Irish law and areas of substantive law including; tort, contract, criminal, consumer, European Union and human rights law. Included are clear learning outcomes, self-test questions and research tasks aimed at promoting self- directed learning.  Whilst aimed at third level students, this Blog provides an accessible students’ guide to the law and offers a good overview of the Irish legal system and a range of topics including; criminal law, contract law, and tort law etc. This could be used as a guide for teachers when designing content for individual topics.  Covers the constitution, the courts and categories of law. NOTE\* some key figures have been updated by law since this recording | Davenport, R., (2012) Make that Grade: Fundamentals of Irish Law. Gill & Mac Millan:Dublin  Deyan Fitzgerald  You Tube | Available to Buy:  <http://www.gillmacmillan.ie/law-uni/law-uni/make-that-grade-fundamentals-of-irish-law1>  <https://lawinireland.wordpress.com/irish-legal-system/>  <https://www.youtube.com/watch?v=65nmeOBlRV4> |

**Useful Organisations:**

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| **Name** | **Contact Information** |
| British and Irish Legal Information Institute | <http://www.bailii.org/> |
| Citizens Information Board | [www.citizensinformation.ie](http://www.citizensinformation.ie) |
| Companies Registration Office | [www.cro.ie](http://www.cro.ie) |
| Council of Europe | [www.coe.int](http://www.coe.int) |
| Court of Justice of the European Union | <http://curia.europa.eu/> |
| Courts Service of Ireland | [www.courts.ie](http://www.courts.ie) |
| Department of Justice and Equality | [www.justice.ie](http://www.justice.ie) |
| Director of Public Prosecutions (DPP) | [www.dpp.ie](http://www.dpp.ie) |
| Equality Tribunal | [www.equalitytribunal.ie](http://www.equalitytribunal.ie) |
| European Consumer Centre Ireland | [www.eccireland.ie](http://www.eccireland.ie) |
| European Parliament/ European Parliament Office in Ireland | [www.europarl.europa.eu](http://www.europarl.europa.eu)[www.europarl.ie](http://www.europarl.ie) |
| Free Legal Advice Centres | [www.flac.ie](http://www.flac.ie) |
| Labour Relations Commission | [www.lrc.ie/docs/Welcome/](http://www.lrc.ie/docs/Welcome/) |
| Law Reform Commission | [www.lawreform.ie](http://www.lawreform.ie) |
| National Consumer Agency | [www.nca.ie](http://www.nca.ie) |
| Office of the Attorney General | [www.attorneygeneral.ie](http://www.attorneygeneral.ie) |
| Oireachtas | [www.oireachtas.ie](http://www.oireachtas.ie) |
| Personal Injuries Assessment Board | [www.piab.ie](http://www.piab.ie) |
| Probation Service | <http://www.probation.ie/> |
| The European Consumer Centre Ireland | <http://www.eccireland.ie/> |
| The European Union Internet Portal | [www.europa.eu](http://www.europa.eu) |
| The Health and Safety Authority | [www.hsa.ie](http://www.hsa.ie/) |

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| **MOOCs (Massive Online Open Courses)** | |
| Free access to online courses  Search regularly for new courses and new start dates  Understanding the Law in Digital Age- Law Society of Ireland | <https://www.mooc-list.com/>  <http://www.lawsociety.ie/law-in-a-digital-age-mooc/> |