**Section 1: To be completed by the Proposer**

1. **Centre/College Information**

|  |  |
| --- | --- |
| **Centre/College Name** |  |
| **Name of Contact Person** |  |
| **Phone Number** |  |
| **E-mail address** |  |

1. **Programme and Award Information**

|  |  |
| --- | --- |
| **Title of existing validated programme** |  |
| **Title and Code of Major Award that existing programme leads** |  |
| **Title and Code of component (minor) award(s) to be added to existing programme** |  |
| **Specific Validation Requirement(s)** |  |

1. **Rationale**

|  |
| --- |
| **Please outline the reasons for requesting the addition of the named component award(s)** |
|  |

**Section 2: To be completed by the Process Co-ordinator**

|  |  |  |
| --- | --- | --- |
| **Programme Code of existing validated programme** | **PG\_ \_ \_ \_ \_** | |
| **Programme module available as part of the ETBI shared programme development process** | **Yes 🞏** | **No🞏** |
| **If no, a proposal to develop a new programme module should be made** | |
| **Resulting total % change to original validated programme if this programme module is added** |  | |
| **Requirement to inform QQI of the addition** | **Yes 🞏** | **No🞏** |
| **Notes (as applicable):** | | |

**Section 3: To be completed by the Programme Approval Committee**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **[Named ETB] approves the addition of programme module(s) leading to the component(s) listed at section 1 above** | **Yes 🞏** | | **No🞏** | |
| **QQI will be informed of the change to the programme** | **Yes 🞏** | **No🞏** | | **N/A 🞏** |
| **Notes (as applicable):** | | | | |

**Signed: Date:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Chair of the Programme Approval Committee**